

CAMPSBOURNE SCHOOL

Resources Committee

Minutes of Meeting

Held on Thursday 21 July 2016, at 8.30am at the School

Committee Members	Others
+Satyen Dhana (Chair) +Karen Edgar *Eleanor Jones *David Libbert *Stuart Parker *Jonathan Smith (Headteacher) *Thierry Valancogne	Elizabeth Rarieya, School Finance Consultant

* Denotes present

+ Denotes absence

1 Welcome and Apologies for Absence

- 1.1 Everyone was welcomed to the meeting.
- 1.2 Apologies were noted from Satyen Dhana and Karen Edgar. David Libbert has agreed to act as Chair for this meeting.

2 Quarter 1 Finance Report

- 2.1 The SBM introduced the item. The Committee noted the Report
- 2.2 The Committee noted the 1st quarter deficit of £18,739. This is mainly due to paying for SLA in full for the financial year.
- 2.3 The Committee noted an in-year 1st quarter surplus of £3,165. The SBM explained that no capital expenditure was budgeted for this financial year but that this may need to be adjusted in September as there are some works on the playground and eco classroom outdoor space that may take place once approved.
- 2.4 Item I05 - The Committee noted that there was a difference of £18,652. The SBM advised that the school received a reduced level of pupil premium funding to the amount that was advised in March and that the final allocation has not yet been paid.
- 2.5 Other items over £5,000 – the Committee noted the explanations of the SBM in relation to these items, as set out in the report.
- 2.6 The SBM noted that the budget is to be adjusted in September.
- 2.7 The Committee approved the Q1 finance report.

3 Fire Policy

- 3.1 The Headteacher asked the Committee to approve the updated Fire Policy circulated on 20 August 2016.
- 3.2 The Committee reviewed the policy and noted that there seemed to be some outstanding items.
- 3.3 The Committee approved the structure of the policy but asked for the policy to be updated with the missing information in the table on page three completed. The Committee note that the policy also needs to be redated to 2016.
- 3.4 The Committee approved the policy for publication on the school's website once the outstanding items have been completed.

DRAFT 15/08/16

4 Date and time of next meeting

4.1 The Committee noted the details of the next meeting:

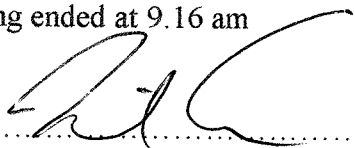
Wednesday 7th September (18:15 pm)

5 Any other business

- 5.1 The Committee was shown quotes for the landscaping of various outdoor spaces.
- 5.2 The Headteacher asked the Committee to approve a provider so that, following consultation with children and parents, the provider can produce a final quote.
- 5.3 The Committee agreed to approve London Play for further consultation and providing a quote.

The meeting ended at 9.16 am

Signed.....



Date.....

7/9/16

DAVID LIBBERT, CHAIR